

ABOUT APPLYING ONLINE TO AN ONTARIO UNIVERSITY

- Go to: <http://www.ouac.on.ca/>
- Click on **'Apply Now'**
- The first time you log in, you will need to create an OUAC Profile. You can do this by clicking **'Create My Account'**
- You will be prompted to put in your email address so that you can be verified. **You will not be able to submit your application until you verify your email address.**
- **Create your Username and Password** (make it easy for you to remember as you will need it many times over the application cycle) – you will be asked to agree with the *OUAC Terms and Conditions*, and then you will click **'Create My Account'**
- To start your application you will need your **OEN** (will be sent to your GAPPS email during the week of October 10th)
- Click **'Undergraduate'**, then click **'Continue'**, then click **'Start Application'**, then click **'Get Started'**.
- **Add your information to the 'The Basics' section** – this includes The Basics, Citizenship & Language, Applicant Diversity Census & Contact Details
- Under **Education - You will need to provide information about ALL institutions where you were registered in 1 or more high school courses for grades 11 and 12 (school name and start/end dates). Courses taken in night school, dual credit, SHSM through YRDSB do not need to be added to list of institutions attended.**
 - Assuming you have been at Thornlea S.S. since grade 9 □ **Start Date: Sep 2020 – End Date: June 2024**
 - For highest year level achieved put **'Grade 12'**; For Diploma Type put **'OSSD'**
 - In the **'Tell Us More/Add Other Information'** section, you would indicate your intention to write an Advanced Placement (AP) exam by June.
- You do not need to enter any information into the **'Activities and Employment'** section
- **Select your program choices** by using the 'Program Code Option' (if you know the program codes) or by the 'University or Geographic Area Search Option'
- Enter the program codes – you may choose **THREE** programs for your first payment of **\$156**; each **additional program** choice will cost **\$50** (maximum 3 programs per school)
- Complete the **'Program Details'** screen if requested [i.e. Subject of Major Interest (if applicable), co-op options (if available), expected date of enrollment (i.e. Sept. 2024), expected course enrollment (i.e. full-time), and year level (first year)].
- **Order your choices** (does not affect scholarship or admission consideration unless stated specifically by the university)
- **Supporting Documents'** section
 - **'Documents'** (leave blank – Thornlea SS will have already submitted your mark history to OUAC electronically)
 - The **'Document Upload'** section is **not mandatory** – schools will let you know if they require additional documentation
- **Review Summary** – Expand each section to review your application details and ensure that your information is correct
- Submit your application – Read the **'Applicant's Declaration'** and then click **'I Verify and Agree'** to proceed to payment
- Submit your payment (debit/credit card, online banking or Flywire). Prepaid credit cards are not accepted
- **SAVE/PRINT** Confirmation page and **RECORD** your OUAC Reference Number

My OUAC Reference Number: 2024 -

- **Once you have submitted your application, you will use your username and password to login every time**

If you have not been in an Ontario School for 4 years from the date of your university application, or have been at a school where English was not the main language of instruction, you may need to demonstrate a language proficiency requirement (i.e. IELTS, TOEFL). See Guidance for more info.

** Tutorials can be viewed by clicking **'Getting Help'** in the top right corner of <http://www.ouac.on.ca/> **

Timelines:

As soon as possible	<ul style="list-style-type: none"> ● Begin researching ● Use the "Programs" or "Universities" feature on the www.ontariouniversitiesinfo.ca website
Week of October 10, 2023	<ul style="list-style-type: none"> ● OEN will be sent to your GAPPS email
November 17, 2023	<ul style="list-style-type: none"> ● Grade 11 marks and Grade 12 midterm marks are electronically forwarded to OUAC for all possible university applicants
January 15, 2024	<ul style="list-style-type: none"> ● Deadline for students to submit applications online to OUAC
February 15, 2024	<ul style="list-style-type: none"> ● Semester 1 final marks forwarded electronically to OUAC
Late February	<ul style="list-style-type: none"> ● Review your grades and account to ensure accuracy
April 25, 2024	<ul style="list-style-type: none"> ● Semester 2 midterm marks forwarded electronically to OUAC
May 29, 2024	<ul style="list-style-type: none"> ● Latest date by which all students can expect a response from an Ontario university
June 3, 2024	<ul style="list-style-type: none"> ● Earliest date that a university can require a response to an offer of admission and any kind of financial commitment (including registration and residence deposit)
June - August	<ul style="list-style-type: none"> ● Admission Information Service available for students not admitted to a university program by June
End of June	<ul style="list-style-type: none"> ● Semester 2 final marks forwarded electronically to OUAC

*****If you CHANGE HIGH SCHOOLS MID WAY THROUGH THE YEAR:** You must arrange for your new school to inform OUAC about the change of high school. This will ensure that your academic data is sent to OUAC.